



Seaside Farmers Market

1120 Broadway St., Seaside, OR 97138

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2023 Vendor Application

Completed applications must be submitted to the *Seaside Farmers Market Manager* by the first market of the year. Applications submitted later are subsequently subject to space availability. Vendor applications are approved by the *Seaside Farmers Market Committee*, under the direction of the *Market Manager*, according to the **Product Definitions and Guidelines** section of the **Market Handbook**. The *Market Committee* has the authority to accept an application as submitted, deny it, or accept it with conditions. Appeals can be made in writing to the *Seaside Farmers Market Committee* within 10 business days of decision notification, and sent to:

Seaside Farmers Market; c/o Market Manager
1140 Broadway Street
Seaside, Oregon 97138

Following submissions, the Market Committee will render a final decision within 10 business days of a vendor's written appeal.

Please read the 2023 Seaside Farmers Market Vendor Handbook for further information and assistance in completing this application.

Business Name: _____

Contact Name(s): _____

Returning Vendor – No changes, skip to Product List Section **New Vendor**

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Mobile Phone:** _____ **Business Phone:** _____

E-mail: _____ **Website:** _____

Facebook: _____ **Instagram:** _____

Other social media for promoting: _____

Preferred Form of Contact: _____

Location(s) of farm or business if different from mailing address): _____

Vendor Type: Please indicate which type of vendor you are (check all that apply)

- Farm/Nursery** (Fruits, vegetables, meat, seafood, eggs, cheeses, cut flowers, edible flowers, edible plant starts, herbs in pots, cut or dried)
- Artisan Processed Foods** (baked goods, jams, jellies, salsas, salad dressings, etc.)
- Wild-caught or Foraged** (seafood, mushrooms, berries)
- Food cart/booth/truck**
- Non-Food** (local, hand-crafted, artisan products approved by Marketing Committee to maintain balance and variety within the market with the focus of supporting the Farmers through an attractive marketplace.)

Licenses/Certifications -- Vendors must be in compliance with all applicable regulations regarding their products. Include a copy of each license with your application. Check all that apply:

- Scale License(s)
- OLCC License
- Liability Insurance
- ODA License
- Food Service Licensing & Inspection (Food trucks/carts)
- Organic Registration
- Cheese / Meat License(s)
- Nursery License
- Food Processing / Certified Kitch

**Please keep your licenses, certifications, and application current. You are responsible for bringing license copies to each Market.*

Products List Section-- Each Vendor must grow or handcraft the product he/she sells. Only **Oregon** and **Washington** grown, caught, gathered, or handmade products may be sold at the *Seaside Farmers Market*. Third party sales are NOT allowed.

- Returning Vendor** – list any new products or skip to the **Reservation & Payment section**.
- New Vendor** – follow these instructions and list the products that you wish to sell.

Please list all crops or items you wish to sell and indicate estimated dates of availability as applicable. Only approved items on this list may be sold. If you wish to add products, you must get verbal or written approval from the SFM Committee.

(Attach additional sheets if needed.)

MARKET CURRENCY

All vendors must be familiar with whether their product qualifies for a SNAP, DUFB, or FDNP purchase.

- Tokens and Script may NEVER be exchanged for cash between the vendor and customer.
- Most market use \$1 tokens for SNAP and DUFB. This is because NO CHANGE (no cash back) can be given.
- Vendors should be flexible and help customers by letting them add in or remove product to meet the amount of tokens they have. The sale must be for the exact amount of tokens or the customer can make up the difference with cash.

SNAP Information- Tokens are stamped with red writing. Verify that it is from our market.

Only vendors who sell food have products that qualify. Hot, prepared foods do not qualify.

Products that qualify - any food for the household, such as:

- Fruits and vegetables;
- Meat, poultry, and fish;
- Dairy products;
- Breads and cereals;
- Other foods such as snack foods and non-alcoholic beverages; and
- Seeds and plants, which produce food for the household to eat.

Households CANNOT use SNAP benefits to buy:

- Beer, wine, liquor, cigarettes, or tobacco
- Vitamins, medicines, and supplements. If an item has a Supplement Facts label, it is considered a supplement and is not eligible for SNAP purchase.
- Live animals (except shellfish, fish removed from water, and animals slaughtered prior to pick-up from the store).
- Foods that are hot at the point of sale
- Any nonfood items such as:
 - Pet foods
 - Cleaning supplies, paper products, and other household supplies.
 - Hygiene items, cosmetics

DUFB – Double Up Food Buck Information – Script with DUFB logo on it

Only Farmers and Nurseries have products that fall under these guidelines

Rev. 12.01.2022

- Raw produce, herb and veggie starts only – no processed foods are allowed
- Fruit – Veggies – Mushrooms – Nuts – Beans – Herb and Veggie Starts

FDNP – Farm Direct Nutrition Program Information – Green \$4 checks

Only farmers who have signed up for the FDNP program can accept these checks. They cannot be traded later. The farmers are under strict guidelines to retain their eligibility. No exceptions

MARKET MONEY – Tokens stamped with blue writing

All vendors are allowed to accept blue tokens. These have been purchased with a credit card and spend like cash. You are allowed to give change for these tokens.

REIMBURSEMENT OF TOKENS

Tokens will be reimbursed to the vendor at the end of each market day, in cash.

I have read and understood the type of currency that I am allowed to accept:

Signature: _____ Date: _____

Reservation & Payment Section

All spaces will accommodate a 10 X 10 canopy/booth:

Setup from 12PM – 1:55 PM - Market hours: 2 PM - 6 PM, June 14th – September 27th

Tear down begins at 6:00 PM

FULL SEASON PD IN ADVANCE= 16 WEEKS, \$425 (Value of \$480)

Vendors who pay weekly: An envelope will be dropped off at the beginning of the market and picked up by the end of the day or you can drop it off at the Information Booth.

FULL TIME VENDORS - \$30 per week

PART TIME VENDORS - \$35 per week

WEEKLY RESERVATION:

I apply to reserve the following Wednesdays: (please initial next to requested dates)

- | | |
|----------------------------------|----------------------------------|
| <input type="checkbox"/> June 14 | <input type="checkbox"/> Aug 9 |
| <input type="checkbox"/> June 21 | <input type="checkbox"/> Aug 16 |
| <input type="checkbox"/> June 28 | <input type="checkbox"/> Aug 23 |
| <input type="checkbox"/> July 5 | <input type="checkbox"/> Aug 30 |
| <input type="checkbox"/> July 12 | <input type="checkbox"/> Sept 6 |
| <input type="checkbox"/> July 19 | <input type="checkbox"/> Sept 13 |
| <input type="checkbox"/> July 26 | <input type="checkbox"/> Sept 20 |
| <input type="checkbox"/> Aug 2 | <input type="checkbox"/> Sept 27 |

If power is requested, how many amps? _____ What kind of plug do you use? _____

Seaside Farmers Market – Vendor Agreement

The undersigned applicant hereby applies for a booth at the Seaside Farmers Market, with the understanding that only products grown and/or made by the applicant (as outlined in the SFM Handbook) in the states of Oregon or Washington can be sold at the Market. **The applicant hereby certifies that the only products to be sold by the applicant at the Market(s) will be grown and or made by the applicant at the stated mailing and/or business location(s).**

It is further understood that this application constitutes consent for agents of the Market to inspect the Applicant’s farm(s), and/or stated business location(s) to verify that the products sold by the applicant are grown and/or made at these locations. Any violation of this application by the sale of product by the applicant, or agents of the applicant, which is not grown and/or made at applicant’s farm(s) or business location(s) shall disqualify the applicant from the Market.

I request to sell my product(s) at the Seaside Farmers Market. I have read and agree to abide by all Market rules as indicated in the *Market Handbook* as well as all applicable laws, codes, and regulations, and to comply with decisions of the Market Manager. I agree to indemnify and hold harmless the Sunset Empire Park and Recreation District and all partners with Sunset Empire Park and Recreation District, and their employees, representatives, and agents from and against all liability, claims, demands, losses, damages, levies, and causes of action or suits of any nature whatsoever, arising out of or related to my activities at the Market.

I agree to make sure my vehicle is out of the market space by **1:30 PM and not to drive in until 6:15.**
_____ Initial.

My space must be set up and visually appealing from 2:00 PM **until the market closes at 6:00 PM.** I understand that if I start dismantling my tent early that my actions may negatively impact the sales of vendors in close proximity to my booth. I also understand that this may create a domino effect of other vendors starting to tear down early. I agree to keep the market visually attractive and to support the market and my neighbors by leaving my space intact until 6:00 pm. I also understand that tearing down early may result in breaking my agreement and forfeiting any fees that have been paid in advance. It will be possible to gain re-entry in the future by paying a year’s fees in advance with the knowledge that you must follow the guidelines or forfeit those fees in the future. I agree to these terms. _____ Initial

In case of emergency, please contact the Market Manager prior to tear-down.

Applicant signature: _____ Date: _____

Co-applicant signature: _____ Date: _____

Market Manager signature: _____ Date: _____

Marketing Info:

Vendor’s listing on the Seaside Farmer’s Market website. Check preferences:

Website Facebook Instagram Pinterest Other: _____

Please do not list my business on the Website